



Mayor Fletcher D. Berger

Bedford Heights Department of Community Life Position Announcements

Part- time Custodian

The custodian is responsible for cleaning and maintaining the Community Center and all equipment, grounds and sidewalks. The successful candidate must be skilled in operating machinery for floor cleaning, stripping, waxing and buffing. Must be able to climb up a 10 foot step ladder, lift of to 60 pounds and up to 30 gallons and able to work off a platform lift 25 feet high. The applicant must have a valid Ohio Driver's License.

Part-time Van Driver

The van driver operates a van/bus to provide transportation for passengers to and from appointments and other non-emergency trips. The driver assists with loading and unloading their equipment and belongings. The applicant must possess a valid Ohio Commercial Driver's License with Class B CDL with passenger and air break endorsements. The successful candidate must have a good driving record. The successful candidate must have previous experience transporting passengers and familiar with the streets in Bedford Heights and surrounding communities. Must be able to lift up to 25 pounds.

Overall & How to Apply

All successful candidates must be able to work a flexible work schedule and available at various times throughout the day. The successful candidates must also pass a background check and drug screening. A high school diploma or equivalent is required to work for the City of Bedford Heights. Employees are public servants and as such must possess impeccable people skills. Applicants must submit a notarized employment application along with a resume and a letter of interest to the Mayor's office at Bedford Heights City Hall, 5661 Perkins Road, Bedford Heights, Ohio 44146. Positions will remain posted until filled. The City of Bedford Heights is an Equal Opportunity Employer.

If you have any questions about any of the positions listed, you may contact Ruth Gray at (440)786-3292.